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பல்கலைக்கழக மாநியங்கள் ஆணைக்குழு
UNIVERSITY GRANTS COMMISSION

මගේ අංකය
எனது இலக்கம்
My Number

UGC/HR/1/ APER/ General

තැපැල් පෙට්ටිය
அஞ்சல் பெட்டி
Post Office Box

1406

ඔබේ අංකය
உமது இலக்கம்
Your Number

20, වේඩ් පෙදෙස, කොළඹ 07, ශ්‍රී ලංකාව.
20, வாட்டு இடம், கொழும்பு 7, இலங்கை.
20, Ward Place, Colombo 07, Sri Lanka.

April 10, 2023

Vice-Chancellors of Universities
Rectors of Campuses
Directors of Institutes

Appointment to the posts of Senior Assistant Secretary (SAS)/ Senior Assistant Registrar (SAR) & Senior Assistant Accountant (SAA)/ Senior Assistant Bursar (SAB)/ Senior Assistant Internal Auditor (SAIA) as per the Commission Circular No.668 (Annual Performance Evaluation Report (APER Scheme))

This refers to my letter No. UGC/HR/1 dated 11.02.2020 with regard to the appointment to the post of SAS/SAR and SAA/SAB/SAIA as per the Commission Circular No. 668 (APER Scheme) and the letter dated 15.03.2023 sent by the Director General/ Department of Management Services (DMS) on the above.

Accordingly, as per the instructions given by our letter dated 11.02.2020, the respective HEIs were required to upgrade the respective cadres with the approval of the DMS to accommodate the requests for promotions under the APER Scheme.

It is pertinent to note that DMS continuously withheld approving upgrading of cadres to accommodate promotions under the provisions stipulated by the Commission Circular No.668 of 13.02.1996 (APER Scheme) due to certain policy issues.

However, having conducted several discussions and written correspondences, the Director General/ DMS by the letter dated 15.03.2023 has informed to take actions to process the promotions of respective officers who become eligible to apply for respective promotions under Commission Circular No.668 up to 31.12.2022 on personal to the holder basis after obtaining approval from the DMS for creation of relevant posts. Accordingly, the effective date of promotions will be decided based on the date of creation of respective posts by the DMS.

Further, it is noteworthy that it has been informed by the DMS based on the recommendation of the National Pay Commission to cancel the Commission Circular No.668 dated 13.02.1996 with effect from 01.01.2023 and other circulars which contain similar provisions with respect to creation of cadres accommodating promotions if any. Hence, you are kindly informed that, this would be the last opportunity which accommodates requests for promotions as mentioned in the aforementioned letter of the DMS.

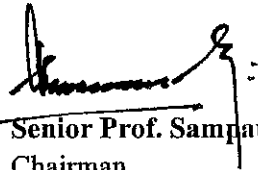
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Therefore, you are kindly requested to make the contents of this letter available for attention of the officers concerned enabling the officers who wish to apply for promotions under the APER scheme to submit their applications without any delay facilitating the submission of applications to the UGC by the HEI before the deadline given below.

Kindly note that all prospective applicants are required to submit applications irrespective of the fact that whether an application has been submitted to the HEI/UGC to be considered under the APER scheme.

Accordingly, please forward the applications of respective applicants who are eligible to apply for promotions to the posts of SAS/SAR and SAA/SAB/SAIA under the APER Scheme up to 31.12.2022 to the UGC, after following the due procedure as mentioned in Commission Circular No.668 on or before 30th June 2023.

Please take actions accordingly.



Senior Prof. Sampath Amaratunge
Chairman

Copies:

1. Registrars of Universities
2. Deputy Registrars/ Senior Assistant Registrars of HEIs
3. Assistant Secretary/ Personnel Division, UGC